



State of Louisiana

Department of Health and Hospitals
Office of Public Health

MEMORANDUM

DATE: February 10, 2016

TO: Vaccines For Children (VFC) Providers

FROM: Stacy Hall, RN MSN
Immunization Program Director

Frank J. Welch, MD
Immunization Program Medical Director

Subject: Administration Fee Reminder

Priority: High

Please route to:

- Clinical supervisors
- Medical directors
- Clinic managers
- Clinic staff
- Pharmacy staff
- Vaccine staff

The Louisiana Office of Public Health Immunization Program wishes to remind all VFC Providers of the federally-mandated MAXIMUM amount you are allowed to charge VFC-eligible patients for administration of vaccines.

- A provider must not charge a vaccine administration fee that exceeds the administrative fee cap of **\$21.30 per vaccine dose** to non-Medicaid VFC-eligible children. The non-Medicaid VFC-eligible categories of children are Uninsured, Underinsured, and American Indian/Alaska Native.
- For Medicaid VFC-eligible children, accept the reimbursement for immunization administration set by the state Medicaid agency or the contracted Medicaid health plans.
- The administration fee is charged per vaccine and not per antigen in vaccine.
- A provider must not deny administration of a federally purchased vaccine to a patient if the patient's family cannot afford to pay the administrative fee.

Please verify that your electronic medical record system contains the correct vaccine administration fee. If you have any questions or concerns, please do not hesitate to contact the OPH Immunization Program at 504-838-5300.